

Silver Mountain Home Health Care LLC

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RESPIRE IN HOME

Employee's Name: \_\_\_\_\_

Client's Name: \_\_\_\_\_

Client Representative Name: \_\_\_\_\_

<i>Date:</i>	<i>Time In</i>	<i>Time Out:</i>	<i>Date:</i>	<i>Time In:</i>	<i>Time Out:</i>
06/15/23	am/pm	am/pm	06/22/23	am/pm	am/pm
06/16/23	am/pm	am/pm	06/23/23	am/pm	am/pm
06/17/23	am/pm	am/pm	06/24/23	am/pm	am/pm
06/18/23	am/pm	am/pm	06/25/23	am/pm	am/pm
06/19/23	am/pm	am/pm	06/26/23	am/pm	am/pm
06/20/23	am/pm	am/pm	06/27/23	am/pm	am/[m
06/21/23	am/pm	am/pm	06/28/23	am/pm	am/pm

**Has the Client been in the Hospital, a Care Facility or Incarcerated during these two weeks?**

**If so, please complete the following: Date in \_\_\_\_\_ Date out \_\_\_\_\_**

**Acknowledgement and Required Signatures (not valid unless signed by both Parties):**

Review the completed time sheet for accuracy before signing. It is a federal crime to provide false information on this timesheet. Your signature verifies the time and services entered above are accurate. \*All time documented is assumed to be 1 staff to 1 client (1:1) unless otherwise noted above time entry for that shift. For example, staff working with 2 clients at once should indicate 1:2 above time entries, 1:3 etc. A separate timesheet should be done for each client with whom the staff works.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client/Client Rep

\_\_\_\_\_  
Date